

**UNITED STATES DISTRICT COURT**  
MIDDLE DISTRICT OF PENNSYLVANIA

CHAMBERS OF  
**YVETTE KANE**  
JUDGE

FEDERAL BUILDING & COURTHOUSE  
228 WALNUT STREET  
P.O. BOX 11817  
HARRISBURG, PA 17108-1817

11/8/2021

**RE: Larry Riley, Jr. v. RN Andrew Hench, et al. – 1:21-cv-1845**

Dear Counsel:

The above-referenced action has been assigned to me in the Harrisburg Division of the Middle District of Pennsylvania. The following important preliminary information applies to all cases assigned to me:

**STATUS REPORT:** If service of the initial pleading is not made within the time allowed by the Rules of Civil Procedure, counsel must submit a status report setting forth the reasons for the delay and the course of action being pursued.

**ANSWER:** The answer and responsive pleadings and motions must be filed as provided for in the Federal Rules of Civil Procedure. Extensions of time not pre-approved by the court are not permitted by the Rules, and will not be honored by the court.

**DISCOVERY:** The Parties must actively comply with discovery obligations pending scheduling of the Case Management Conference or ruling on motions to dismiss, and will be required to detail discovery efforts to date at the Case Management Conference.

**CASE MANAGEMENT CONFERENCE:** An Order scheduling a case management conference and informing the parties of their obligations in preparation of that conference will issue after joinder of this matter has been accomplished. This conference will establish important deadlines for the case.

**CONTACTING THE COURT:** Dawn McNew, Courtroom Deputy, is available to answer your questions or concerns regarding the progress of this case at 717-221-3929.

I look forward to working with all counsel toward the efficient resolution of this matter.

Sincerely,

**s/ Yvette Kane**

Yvette Kane, District Judge  
United States District Court  
Middle District of Pennsylvania